

# MEETING MINUTES

## FULL BOARD

### TUESDAY, NOVEMBER 25, 2025

Approved

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY S. SLATON)	<input type="checkbox"/> C. NAGY
	<input type="checkbox"/> OPEN SEAT (VACATED BY M. KOZAK)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. VANDEMERGEL
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> A. YURKANIN
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, C. NAGY	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	J. HEINLEIN

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** **AGENDA DATED NOVEMBER 25, 2025**

☒ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

☐ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**

**MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio**

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☐ **None.** ☒ Father Dillon spoke to the Board about the Flanagan House non-profit that is developing an alternative foster care model for homeless youth in Livingston County.

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED OCTOBER 28, 2025**

☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**

☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**

**MOVED BY: A. Yurkanin / SECONDED BY: P. Bridge**

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**6. BOARD ADMINISTRATION:**    ☒ **None**    ☐ **Item(s) Noted Below**

- a) Per-Diem for Special Meetings / Functions: ☒ None    ☐ Items Noted Below
- b) Event Announcement(s): ☐ None    ☒ Item(s) Noted Below:  
LCCMHA 2025 Holiday Party: December 17, 2025, at 622 E. Grand River, Howell, MI
- c.) 2026 Board and Committee Dates
- d) 2026 Holiday Schedule /Informational

**e) BY-LAWS / ANNUAL REVIEW**

Discussion was held.

**Moved by: M. Serio / Seconded by: J. Pfeffer**

Motion to approve the LCCMHA By-Laws, version 03/26/2024, as presented with no changes.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**7. CONSENT AGENDA:**

**8. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach November Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

**a) CISCO SWITCH REFRESH**

Discussion was held. J. Heinlein, IT Systems Manager presented. Board requested that references for Presidio be provided at December meeting,

**Moved by: A. Yurkanin / Seconded by: M. Ikle**

Motion to approve the purchase of the switches, maintenance and engineering hours from Presidio for a cost not to exceed \$79,389.00, pending references are provided to the Board at the December meeting.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**b) FY26 PSYCH RESOLUTIONS, LLC FOR PSYCHOLOGIST TREATMENT AND THERAPY SERVICES**

Discussion was held.

**Moved by: M. Ikle / Seconded by: J. Pfeffer**

Motion to approve FY26 Contract between LCCMHA and PsychResolutions, LLC for Behavior Treatment and Therapy services at rates, as presented. Effective: 12/01/2025 to 9/30/2026.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

c) **FY25 - FY26 WORK SKILLS CORP AMENDMENT #2 FOR BEHAVIOR TREATMENT SERVICES**

Discussion was held.

**Moved by: S. Vandemergel / Seconded by: M. Ikle**

Motion to approve FY25-FY26 Contract Amendment #2 between LCCMHA and Work Skills Corp for Behavior Treatment services at rates, as presented. Effective: 12/01/2025 to 9/30/2026.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

d) **MEMO: ELIMINATION OF TWO RPT 20-HOUR-A-WEEK POSITIONS IN CIP & ARS POSITIONS TO CREATE ONE RFT CASE MANAGER POSITION IN CIP (3 - ACTIONS)**

Discussion was held.

**ACTION #1: ELIMINATION OF ONE VACANT RPT 20-HOUR PER WEEK THERAPIST I/II IN MI-A CIP**

**Moved by: M. Pizzimenti / Seconded by: M. Serio**

Motion to approve eliminating vacant regular part-time 20-hour Therapist I/II (grade 108 / 109) in CIP effective 12/1/25.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**ACTION #2: ELIMINATION OF ONE VACANT RFT 40-HOUR PER WEEK CASE MANAGER I/II/III IN MI-A IT COURT/ARS**

**Moved by: J. Pfeffer / Seconded by: S. Vandemergel**

Motion to approve eliminating vacant regular full-time Case Manager I/II/III (only 26 hours remaining in budget, grade 106 / 108 / 109) in IT Court/ARS effective 12/1/25.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**ACTION #3: CREATION OF RFT 40 HOURS PER WEEK CASE MANAGER I/II/III IN MI-A CIP**

**Moved by: A. Yurkanin / Seconded by: S. Vandemergel**

Motion to approve creating one regular full-time Case Manager I/II/III (grade 106 / 108 / 109) in Community Independence Program (CIP), effective 12/1/25.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

e) **FY25 & FY26 ALL RESPITE SUPPORT PROVIDER CONTRACT AMENDMENT FOR MINIMUM WAGE COMPLIANCE**

Discussion was held.

**Moved by: J. Pfeffer / Seconded by: M. Pizzimenti**

Motion to approve FY25-FY26 Contract Amendment between LCCMHA and Respite Providers for Respite Support Services at rates as presented. Effective: 12/01/2025 to 9/30/2026.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

10. **CMHPSM (REGION 6):**   ☐ **None**   ☒ **Item(s) Noted Below**  
a)   Event Announcement(s): ☒ **None**   ☐ **Items Noted Below**  
    • Next Regional Board Meeting Date: 12/10/2025
11. **CMHAM:**   ☒ **None**   ☐ **Item(s) Noted Below**  
a)   Event Announcement(s): ☒ **None**   ☐ **Items Noted Below**
12. **BOARD CORRESPONDENCE:**   ☒ **None**   ☐ **Item(s) Noted Below**
13. **NEW BUSINESS:**   ☒ **None**   ☐ **Item(s) Noted Below**
14. **OLD BUSINESS:**   ☐ **None**   ☒ **Item(s) Noted Below**  
a) **PARKING LOT ITEMS:**  
    1.) Board requested to attend a meeting at the LCCMHA 2280 location in 2026.
15. **CALL TO THE PUBLIC:**   ☐ **None**   ☒ A prospective new Board member introduced themselves to the LCCMHA Board.
16. **ADJOURNMENT:**   **THE MEETING ADJOURNED AT 7:08 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
**Angela Bowers**  
**RECORDING SECRETARY**

\_\_\_\_\_  
**Joanne Pfeffer**  
**BOARD SECRETARY**

\_\_\_\_\_  
**Date**